



DEPARTMENT OF HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Welcome to NJMHAPP 1.0

NJ Mental Health Application for Payment Processing



Provider Information Session November 16, 2016

Release Date – January 2017

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DEPARTMENT OF HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

NJMHAPP 1.0 Topics



- **NJMHAPP OVERVIEW**
- **NJMHAPP FLOWCHART**
- **NJMHAPP FEATURES/MODULES**
- **USER ROLES**
- **Q&A**



NJMHAPP 1.0 Overview

NJ Mental Health Application for Payment Processing (NJMHAPP) is a web based modular system, which provides ability for Providers that are transitioning to Fee For Service, to submit eligible encounters/claims for all fee for service programs/services to DMHAS.

NJMHAPP provides ability to import existing Consumer demographic information from Provider EHR systems into NJMHAPP.

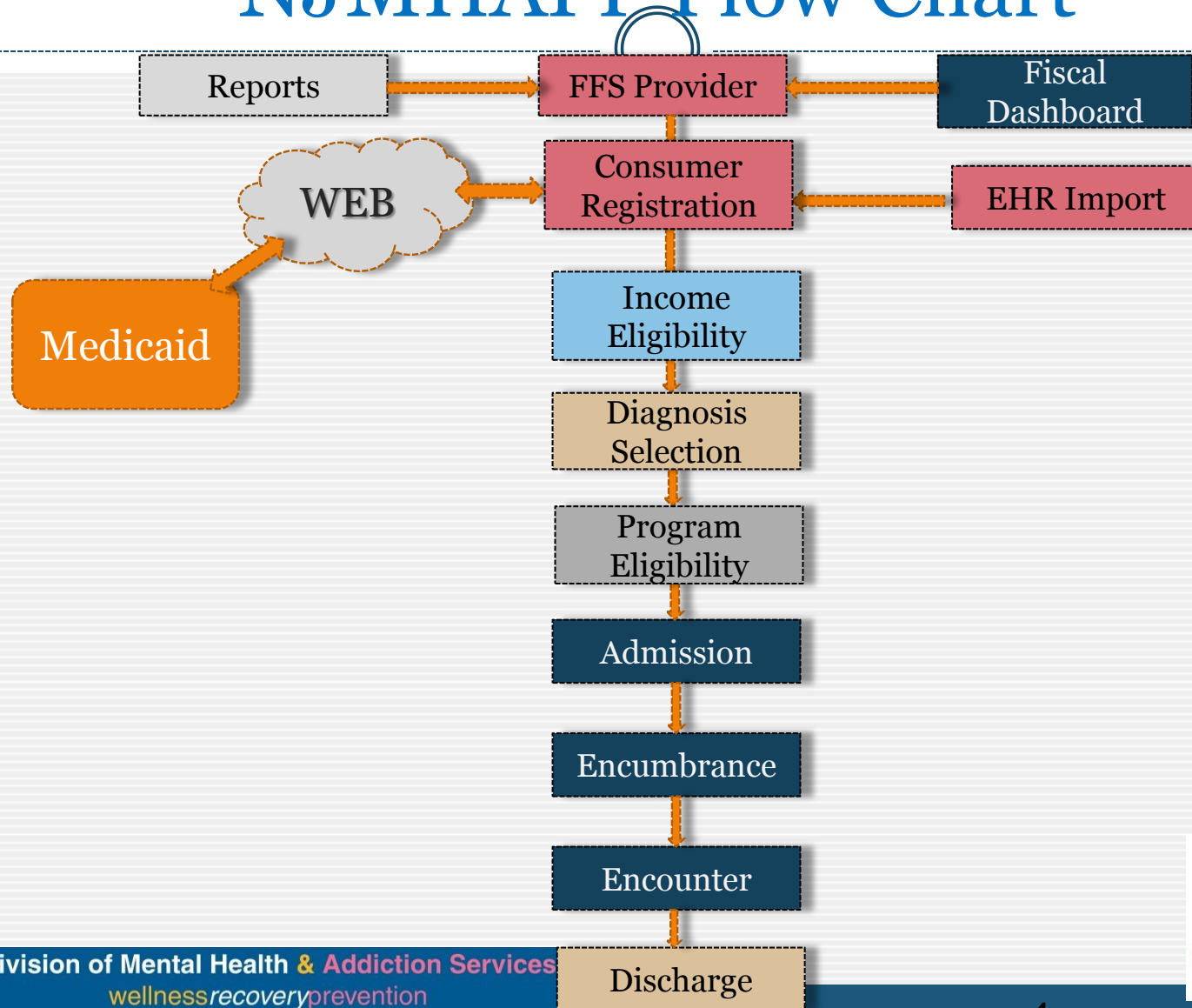
NJMHAPP provides ability to generate an extensive array of parameter driven reports.

Overview of Provider Agency functionality only.





NJMHAPP Flow Chart





NJMHAPP 1.0 Features/Modules



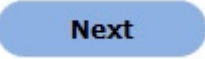
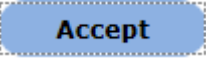
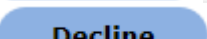
- **NJMHAPP Modules**

- Home/Login Page
- Consumer Search
- Consumer Registration (with Real-time Medicaid eligibility check)
- Income Eligibility
- Diagnosis Selection
- Program Eligibility
- Admission
- Encumbrance
- Encounter/Billing
- Discharge
- Payment Via Molina – Bi-Weekly
- Ticket Management
- EHR Data Import Via HL-7 Format
- Reports
- User Management – Only for provider administrators
- Notes
- Ticket Management

NJMHAPP 1.0 Features/Modules



Terminology glossary and general system process details

- System is comprised of Modules providing specific functionalities and pop-up windows for legal consents, data entry, and function validations.
- Menu bar avails access to functions and modules via direct link as well as sub-menu links.
- All required fields are noted with a red * next to the field label.
- Entered data validations are performed upon use of Save button.
- Sequential Consumer process is controlled by data rules validation resulting in enablement/disablement of Next button.
- System utilized the following elements:
 - Save button -  validates entered information and saves the data. Must be utilized prior to use of Next button.
 - Clear button -  clears entered (not saved) data from the screen.
 - Next button -  enables static process advancement to the next step. The availability of this button is controlled by Consumer status and Program/Service requirements and availability.
 - Accept button -  availed on Consent pop-ups
 - Decline button -  availed on Consent pop-ups



NJMHAPP 1.0 Features/Modules

Terminology glossary and general system process details Continued



- Checkboxes - are utilized to provide single option answers and validations of data accuracy:

Is Consumer Homeless

Have you checked Medicaid eligibility of the consumer?

- Radio Buttons are utilized to provide YES/No answers:

Program Eligibility- Charity Care

CHC01 Has the client been evaluated and qualifies for charity care?* Yes No

CHC02 Are you seeking state fund for charity care covered services?* Yes No

- Dropdown Selection fields are utilized to select preset values such as

Site etc.

- System Timeout of after 20 minutes of inactivity has been implemented. Thus if the user is logged into the NJMHAPP and remains inactive for 20 minutes, the System will log said user off and require re-login.





NJMHAPP 1.0 Features/Modules


- **Provider User Login**
 - Enables secure login for Provider Users and Administrators.
 - Displays real time Announcements.
 - Displays static Announcements and Release Notes
 - Provides access to NJMHAPP Documents
 - Provides integrated Forgot Password functionality



NJMHAPP 1.0 Features/Modules



• Provider User Login Continued

| | | | |
|---|---|---|---|
|  <p>State of New Jersey Department of Human Services Division of Mental Health and Addiction Services</p> | NJ Mental Health Application for Payment Processing (NJMHAPP) | | |
| | <p>Elizabeth Connolly Acting Commissioner Department of Human Services (DHS)</p> | <p>Valerie L. Mielke Assistant Commissioner Division of Mental Health and Addiction Services (DMHAS)</p> | <p>Brian G. Regan Assistant Director Office of Information Systems (DMHAS)</p> |
| NJMHAPP User Acceptance Testing (UAT) starts on 10/03/16 and ends on 11/29/16 | | | |
| <p>Login Here</p> <p>Enter User Name and Password</p> <p>User Name: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Login</p> <p>Forgot Password</p> | <p>Announcements / Release Content letter</p> <p>Welcome to the Division of Mental Health and Addictions Services (DMHAS) New Jersey Mental Health Application for Payment Processing (NJMHAPP) Website.</p> <ul style="list-style-type: none"> • NJMHAPP allows Agencies contracted with DMHAS for mental health services to submit eligible encounters/claims for all fee for service (FFS) programs for payment processing. • NJMHAPP does not replace other contractually obligated data requirements by DMHAS such as QCMR and USTF. • NJMHAPP will only be accessed for services that are NOT covered by Medicaid or other insurance since the state is the payer of last resort. Please click here for details | | |
| <p>NJMHAPP Documents NJMHAPP HL 7 format</p> | | | |
| <p>For any help regarding NJMHAPP, please call at 609-292-2678 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US Password Policy</p> | | | |





NJMHAPP 1.0 Features/Modules

- **Provider User Login function**
 - Displays and requires Terms and Conditions of use consent.

TERMS AND CONDITIONS OF USE

The NJMHAPP web application contains health information, including mental health diagnosis and treatment information, that is protected under federal and state law, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 C.F.R. Parts 160 & 164, and N.J.S.A. 30:4-24.3. Only authorized users are allowed to access the NJMHAPP web application; unauthorized access to the NJMHAPP web application is strictly forbidden.

As a NJMHAPP web application user, I understand that my work will involve access to confidential client health information, which is protected by federal and state laws, for the purpose of providing or arranging treatment, payment or other health care operations.

I acknowledge that I am engaged by a covered entity. I further acknowledge my responsibility to protect the privacy of and to guard against inappropriate use or disclosure of client health information by logging in as a user. I will use the NJMHAPP web application only for authorized purposes.

Accept

Decline

New Jersey





NJMHAPP 1.0 Features/Modules

- **Provider landing page/Consumer search**
 - Displays Discharged and currently Registered Consumers (in Pre-Admitted status) list by default.
 - Provides ability to search for both Registered and Admitted Consumers by numerous criteria.
 - Enables selection of Consumer information for further processing.
 - Provides a link to HL7 Consumer data import.



NJMHAPP 1.0 Features/Modules

• Provider User Login function Continued

State of New Jersey Department of Human Services NJ Mental Health Application for Payment Processing (NJMHAPP)

Welcome - Janga Kiran Jewish Family Service of Atlantic County Environment : Staging [LogOff](#)

Home Consumer Billing Admin Fiscal dashboard HL7 Import Reports Ticket

Provider: Jewish Family Service Site: -- Select Site -- County: -- Select County --

Last Name: First Name: Status: Pending

[Search](#) [Reset](#)

| Search Result | | | | |
|---------------|------------|------------|--|------------------------|
| Last Name | First Name | DOB | Status | |
| IOANNOU | Test | 02-16-1949 | Medicaid Eligible - Seeking Servies | Select |
| Jackson | Michael | 06-07-1980 | Consumer Qualify for Charity Care | Select |
| Jackson | Michael | 04-05-1988 | Consumer Registered | Select |
| JATest1 | FName | 01-01-2017 | Consumer Registered | Select |
| Joker | Jim | 01-08-2011 | Receiving DCF Services | Select |
| JONES | WILLIAM | 06-15-2005 | Program Eligibility | Select |
| Jordan | Roy | 04-01-1985 | Medicaid consumer do not qualify for the services provided by provider | Select |
| Khunteta | Akshay | 06-07-1985 | Program Eligibility | Select |
| leh | raina | 09-08-1988 | Consumer Registered | Select |
| lib | Aisha | 02-03-1987 | Program Eligibility | Select |
| LoadTest | LoadTest | 10-10-1990 | Program Eligibility | Select |
| mmmmm | mmm | 01-01-1997 | Not Eligible for any programs | Select |
| p22-- | dhruv 224 | 06-15-1961 | Consumer Registered | Select |
| Patel | Ram | 06-15-1972 | Consumer Qualify for Charity Care | Select |
| Patel | Dhruv | 06-15-1961 | Consumer Registered | Select |
| Patel | Dhruv | 06-15-2010 | Medicaid consumer do not qualify for the services provided by provider | Select |
| Patel | Ram | 06-15-1972 | Consumer Registered | Select |
| Patel | Dhruv | 06-15-1961 | Consumer Registered | Select |
| Patel | Roma | 06-15-1972 | Diagnosis | Select |
| Patel | Dhruv | 06-15-1961 | Consumer Registered | Select |

< Prev 1 2 3 4 Next > Last >>





NJMHAPP 1.0 Features/Modules

- **Consumer Registration**
 - Provides ability to register Consumer in the system for State Fee for Service funds only.
 - Enables a search for existing consumer.
 - Real time Medicaid eligibility verification via web service.
 - In the cases of Duplicate or unknown SSN, 999-99-9999 may be utilized.



NJMHAPP 1.0 Features/Modules



State of New Jersey Department of Human Services NJ Mental Health Application for Payment Processing (NJMHAPP)

Welcome - Khorosh Savelly Jewish Family Service of Atlantic County [LogOff](#)

Environment : Staging

Home Consumer Billing Notes Admin Fiscal dashboard HL7 Import Reports Ticket

Start Intake **Registration**

Consumer Demographic Information

| | | | |
|-------------|---|-------------------|---|
| First Name* | <input type="text" value="scott"/> | Last Name* | <input type="text" value="corbett"/> |
| Middle Name | <input type="text"/> | Suffix | <input type="text"/> |
| SSN* | <input type="text" value="***-**-5623"/> | DOB* | <input type="text" value="01/02/1986"/> |
| Gender* | <input type="text" value="Male"/> | Ethnicity* | <input type="text" value="Unknown"/> |
| Race* | <input type="text" value="American Indian or"/> | Primary Language* | <input type="text" value="English"/> |

Consumer Address Information

Is Consumer Homeless

| | | | |
|---------------|---|----------|-------------------------------------|
| Address1 | <input type="text" value="123 Main st"/> | Address2 | <input type="text" value="apt 1A"/> |
| City | <input type="text" value="New Brunswick"/> | State* | <input type="text" value="NJ"/> |
| County* | <input type="text" value="Middlesex"/> | Zip | <input type="text" value="08816"/> |
| Municipality* | <input type="text" value="New Brunswick City"/> | | |

Does the consumer has Third Party Liability (TPL)?* Yes No





NJMHAPP 1.0 Features/Modules

- **Consumer Registration** Continued
 - Requires SUD (Substance Use Disclosure) Consumer consent.

CLIENT LEGAL CONSENT

Has the consumer authorized disclosure of any substance use disorder diagnoses to the Division of Mental Health and Addiction Services through its Mental Health Application by signing the consent form provided by the Division or another consent form that meets the requirements of HIPAA and 42 CFR Part 2?"




NJMHAPP 1.0 Features/Modules

- **Income Eligibility**
 - Captures various streams of Consumer income.
 - Automatically calculates Consumer's FPL (Federal Poverty Level).
 - Denotes Presumptive Eligibility



NJMHAPP 1.0 Features/Modules



State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Janga Kiran
Jewish Family Service of Atlantic County
[LogOff](#)

Environment : Staging

Home Consumer ▾ Billing ▾ Notes Admin ▾ Fiscal dashboard HL7 Import Reports Ticket

Start Intake Registration Income Eligibility Diagnosis Program Eligibility Admission

Consumer Information

Name: DAVID BEGUM **Date of Birth:** 09/26/1972 **NJMHAPP ID:** 2615 **Admission Date:** Not Admitted
Medicaid Status: Not Medicaid Enrolled

Income Eligibility --- Income Details (monthly)

Note: Enter 0 if no Income [FPL Calculations Guidelines](#) **This Consumer's FPL is : 120**

| | | | |
|----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|
| Disability* | <input type="text" value="878.00"/> | Family/Relative* | <input type="text" value="67.00"/> |
| Pension/Retirement* | <input type="text" value="45.00"/> | Work First NJ* | <input type="text" value="77.00"/> |
| Social Security Benefits* | <input type="text" value="77.00"/> | Unemployment payments* | <input type="text" value="77.00"/> |
| Wages* | <input type="text" value="77.00"/> | Self-Employment Income* | <input type="text" value="77.00"/> |
| Tips* | <input type="text" value="77.00"/> | Supplemental Security (SSI)* | <input type="text" value="77.00"/> |
| Income-Other* | <input type="text" value="77.00"/> | Gross Family Income* | <input type="text" value="1,606.00"/> |
| Household Size* | <input type="text" value="2"/> | Total Dependents* | <input type="text" value="1"/> |

Presumptive Eligibility

Have you applied for this Consumer's Medicaid ?* Yes No
Is Consumer Eligible for Medicaid ?* Yes No

Back Save Next



For any help regarding NJMHAPP, please call at 609-292-2678 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US [Password Policy](#)




NJMHAPP 1.0 Features/Modules

- **Diagnosis Selection**
 - Captures MI/SMI diagnosis (ICD10) and GLOF (Global Level of Functioning)
 - Captures SUD (Substance Use Diagnosis) if consumer had accepted legal consent during the registration phase.



NJMHAPP 1.0 Features/Modules

• Diagnosis Selection Continued



State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

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Environment : Staging

Home
Consumer ▾
Billing ▾
Notes
Admin ▾
Fiscal dashboard
HL7 Import
Reports
Ticket

Start Intake
Registration
Income Eligibility
Diagnosis
Program Eligibility
Admission

Consumer Information

Name: DAVID BEGUM **Date of Birth:** 09/26/1972 **NJMHAPP ID:** 2615 **Admission Date:** Not Admitted

Medicaid Status: Not Medicaid Enrolled

Diagnosis Information

Global Level Of Functioning (GLOF)*

[GLOF Help](#)

Select Primary Diagnosis*

Select Other Diagnosis

Select Other Diagnosis

Select Other Diagnosis

Select Other Diagnosis

Back
Save
Next

PROHIBITION ON REDISCLOSURE OF CONFIDENTIAL INFORMATION

This notice accompanies a disclosure of information concerning a client in substance use treatment made to you with the consent of such client. This information has been disclosed to you from records protected by Federal confidentiality rules (42 C.F.R. Part 2). The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The federal rules restrict any use of information to criminally investigate or prosecute any alcohol or drug abuse client.





NJMHAPP 1.0 Features/Modules


- **Program Eligibility**
 - Displays the program Eligibility questions for the programs the Agency is providing
 - Captures Consumer eligibility for the programs



NJMHAPP 1.0 Features/Modules



• Program Eligibility Continued



State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Janga Kiran

Jewish Family Service of Atlantic County

[LogOff](#)

Environment : Staging

| | | | | | | | |
|--------------|--------------|--------------------|-----------|---------------------|------------------|------------|---------|
| Home | Consumer | Billing | Notes | Admin | Fiscal Dashboard | HL7 Import | Reports |
| Start Intake | Registration | Income Eligibility | Diagnosis | Program Eligibility | Admission | | |

This consumer is eligible for Outpatient, Partial Hospitalization Programs.

Consumer Information

Name: MARY ARARGIL Date of Birth: 06/19/1985 NJMHAPP ID: 438 Admission Date: NotAdmitted

Medicaid Status: Not Medicaid Enrolled

Program Eligibility- Charity Care

CHC01 Has the client been evaluated and qualifies for charity care?* Yes No

CHC02 Are you seeking state fund for charity care covered services?* Yes No

Program Eligibility- Outpatient

OP01 Does the Provider Agency attest that the consumer they would like to enroll in OP services, and bill the State Rate for, meets all applicable eligibility criteria as cited in the Outpatient Service Standards: N.J.A.C. 10:37E -2.27?* Yes No

Program Eligibility- Partial Hospitalization(PH)

PH01 Does the Provider Agency attest that the consumer they would like to enroll in PH services, and bill the State Rate for, meets all applicable eligibility criteria as cited in the Psychiatric Adult Acute Partial Hospital and Partial Hospital Services Standards: N.J.A.C. 10:52A-3.2?* Yes No

Save

Clear

Next

For any help regarding NJMHAPP, please contact call center at 609-777-2164.

New Jersey





NJMHAPP 1.0 Features/Modules

- **Admission/Program Assignment**
 - Provides ability to select programs for the Consumer based on Program Eligibility.
 - Displays assigned programs and enables edit of Service End Date.
 - Provides ability to Admit Consumers.



NJMHAPP 1.0 Features/Modules

• Admission/Program Assignment

State of New Jersey Department of Human Services NJ Mental Health Application for Payment Processing (NJMHAPP)

Welcome - Janga Kiran Jewish Family Service of Atlantic County [LogOff](#)

Environment : Staging

Home Consumer Billing Notes Admin Fiscal Dashboard HL7 Import Reports

Start Intake | Registration | Income Eligibility | Diagnosis | Program Eligibility | Admission

Provider Fiscal Dashboard for September

Monthly Limit Amount: \$100,000.00 Remaining Amount: \$4,778.60

Remaining Encumbered Dollars: \$95,015.77 Encounter/Billed Dollars: \$205.63

Consumer Information

Name: Kiran g Date of Birth: 01/01/1998 NJMHAPP ID: 2 Admission Date: 06/05/2016

Medicaid Status: Unknown

Services for the Admission

Add Service

| Site Name | Program | Service | Procedure Code | Service Start Date | Service End Date | Unit Per month | | Delete |
|-----------|--|---------------------------|----------------|--------------------|------------------|----------------|----------------------|------------------------|
| Edison_1 | Outpatient | Group Therapy - 90 min | 90853HW | 07/26/2016 | 07/28/2016 | 8 | Edit | Delete |
| Jersey_1 | Integrated Case Management Services (ICMS) | Targeted CM | Z5006HW | 06/05/2016 | 11/30/2016 | 23 | Edit | Delete |
| Jersey_1 | Partial Care | Partial Care - 60 Min | Z0170 | 07/01/2016 | 07/28/2016 | 5 | Edit | Delete |
| Edison_1 | Residential | D Family Care - Daily | H0019U5 | 07/22/2016 | 07/28/2016 | 31 | Edit | Delete |
| Jersey_1 | Residential | B Apt. Services - 15 Min | H0019U352 | 06/07/2016 | 07/27/2016 | 2 | Edit | Delete |
| Edison_1 | Outpatient | Individual Therapy/30 Min | 90732HW | 06/14/2016 | 07/28/2016 | 2 | Edit | Delete |
| Jersey_1 | Integrated Case Management Services (ICMS) | ICMS In-Reach | ICMSInReach | 08/03/2016 | 11/30/2016 | 10 | Edit | Delete |
| Edison_1 | Residential | Room and Board | H0019HW | 08/30/2016 | 06/30/2017 | 31 | Edit | Delete |

[Next](#)



For any help regarding NJMHAPP, please contact call center at 609-777-2164.



NJMHAPP 1.0 Features/Modules

- **Admission/Program Assignment** Continued
 - Enables Provider User to assign Programs/Services to Consumer based on Consumer's Program Eligibility and Agency Program/Service availability by Provided Site(s).
 - Data Validations have been established to prevent duplication of Programs/Services and invalid Service overlaps.



NJMHAPP 1.0 Features/Modules

- Admission/Program Assignment Continued

The screenshot shows a web browser window with the URL <https://dmhas-stgng.dhs.state.nj.us/?EpisodeProgramServiceId=undefined>. The page header includes the State of New Jersey logo and the text "State of New Jersey Department of Human Services" on the left, and "NJ Mental Health Application for Payment Processing (NJMHAPP)" on the right. The main form contains the following fields:

- Site***: A dropdown menu with the text "Select Site".
- Program***: A dropdown menu.
- Service***: A dropdown menu.
- Total Units Per Month***: A text input field containing the number "0".
- Service Start date***: A date input field.
- Service End date***: A date input field.

At the bottom of the form are two buttons: "Save" and "Close".






NJMHAPP 1.0 Features/Modules

- **Encumbrance**
 - Displays Provider real-time Fiscal Dashboard.
 - Displays Consumer Encumbrance information for current month.
 - Enables editing of Encumbrance units for the current month.



NJMHAPP 1.0 Features/Modules

- **Encumbrance** Continued



State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Janga Kiran
Jewish Family Service of Atlantic County
[LogOff](#)

Environment : Staging

| | | | | | | | |
|-------------------|-------------|-------------------|-------|-----------|------------------|------------|---------|
| Home | Consumer | Billing | Notes | Admin | Fiscal Dashboard | HL7 Import | Reports |
| Current Admission | Encumbrance | Encounter/Billing | | Discharge | | | |

Provider Fiscal Dashboard for September

| | |
|---|------------------------------------|
| Monthly Limit Amount: \$100,000.00 | Remaining Amount: \$4,778.60 |
| Remaining Encumbered Dollars: \$95,015.77 | Encounter/Billed Dollars: \$205.63 |

Consumer Information

| | | | |
|--------------------------|---------------------------|---------------|----------------------------|
| Name: Kiran g | Date of Birth: 01/01/1998 | NJMHAPP ID: 2 | Admission Date: 06/05/2016 |
| Medicaid Status: Unknown | | | |

Encumbrance Module - September

| Site Name | Service | Procedure Code | Service Start Date | Service End Date | Unit Per month | DollarAmount | |
|-----------|----------------|----------------|--------------------|------------------|----------------|--------------|----------------------|
| Jersey_1 | Targeted CM | Z5006HW | 06/05/2016 | 11/30/2016 | 23 | \$782.00 | Edit |
| Jersey_1 | ICMS In-Reach | ICMSInReach | 08/03/2016 | 11/30/2016 | 1 | \$15.00 | Edit |
| Edison_1 | Room and Board | H0019HW | 08/30/2016 | 06/30/2017 | 31 | \$837.00 | Edit |

[Next](#)





NJMHAPP 1.0 Features/Modules

- **Encounter**
 - Displays Provider real-time Fiscal Dashboard.
 - Displays Consumer Encounter Unit information for current and previous months.
 - Provides ability to enter Encounter Units by Service Date for current and previous (date driven) months.



NJMHAPP 1.0 Features/Modules

- **Encounter** Continued

State of New Jersey
Department of Human Services

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Environment : Staging

Home
Consumer
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Fiscal Dashboard
HL7 Import
Reports

Current Admission
Encumbrance
Encounter/Billing
Discharge

Provider Fiscal Dashboard for September

| | |
|---|------------------------------------|
| Monthly Limit Amount: \$100,000.00 | Remaining Amount: \$4,778.60 |
| Remaining Encumbered Dollars: \$95,015.77 | Encounter/Billed Dollars: \$205.63 |

Consumer Information

Name: Kiran g Date of Birth: 01/01/1998 NJMHAPP ID: 2 Admission Date: 06/05/2016

Medicaid Status: Unknown

Encounter Module

| Month | Service | Procedure Code | Monthly Units | Encounter Cumulative | Remaining | Encounter |
|-----------|----------------|----------------|---------------|----------------------|-----------|----------------------------|
| September | ICMS In-Reach | ICMSInReach | 1 | 0 | 1 | Click Here |
| August | ICMS In-Reach | ICMSInReach | 10 | 10 | 0 | Click Here |
| September | Room and Board | H0019HW | 31 | 0 | 31 | Click Here |
| August | Room and Board | H0019HW | 31 | 2 | 29 | Click Here |
| September | Targeted CM | Z5006HW | 23 | 0 | 23 | Click Here |

CoPay Report

For any help regarding **NJMHAPP**, please contact call center at 609-777-2164.

New Jersey





NJMHAPP 1.0 Features/Modules

- **Encounter** Continued
 - Provides ability to enter Service Encounters by date for the current month.
 - Displays monthly units pre-allocated for the Consumer, number of Encounter Cumulative units, Remaining Units of Service for the Consumer for the month, and Estimated Remaining Units based on entered, but not saved units.
 - Validates entered Encounters based on business rules and State Guidelines.
 - Fiscal dashboard is updated based on the cost of entered encounter multiplied by the number of entered encounters.
 - Captures Provider attestation and validation of Consumer's Medicaid eligibility.



NJMHAPP 1.0 Features/Modules

- **Encounter** Continued

https://dmhas-stgng.dhs.state.nj.us/?EncumbranceId=4332 - Encounter - NJMHAPP - Internet Explorer

State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

| September 2016 | | | | | | |
|--|--|--|--|--|--|--|
| Partial Hospital – 60 Min | | | | | | |
| Monthly Units | Encounter Cumulative | | | Remaining | Estimated Remaining | |
| 10 | 0 | | | 10 | 10 | |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | 1 Encountered: 0 <input type="checkbox"/> | 2 Encountered: 0 <input type="checkbox"/> | 3 Encountered: 0 <input type="checkbox"/> |
| 4 Encountered: 0 <input type="checkbox"/> | 5 Encountered: 0 <input type="checkbox"/> | 6 Encountered: 0 <input type="checkbox"/> | 7 Encountered: 0 <input type="checkbox"/> | 8 Encountered: 0 <input type="checkbox"/> | 9 Encountered: 0 <input type="checkbox"/> | 10 Encountered: 0 <input type="checkbox"/> |
| 11 Encountered: 0 <input type="checkbox"/> | 12 Encountered: 0 <input type="checkbox"/> | 13 Encountered: 0 <input type="checkbox"/> | 14 Encountered: 0 <input type="checkbox"/> | 15 Encountered: 0 <input type="checkbox"/> | 16 Encountered: 0 <input type="checkbox"/> | 17 Encountered: 0 <input type="checkbox"/> |
| 18 Encountered: 0 <input type="checkbox"/> | 19 Encountered: 0 <input type="checkbox"/> | 20 Encountered: 0 <input type="checkbox"/> | 21 Encountered: 0 <input type="checkbox"/> | 22 Encountered: 0 <input type="checkbox"/> | 23 Encountered: 0 <input type="checkbox"/> | 24 Encountered: 0 <input type="checkbox"/> |
| 25 Encountered: 0 <input type="checkbox"/> | 26 Encountered: 0 <input type="checkbox"/> | 27 Encountered: 0 <input type="checkbox"/> | 28 Encountered: 0 <input type="checkbox"/> | 29 Encountered: 0 <input type="checkbox"/> | 30 Encountered: 0 <input type="checkbox"/> | |

Provider attestation check box*

Have you checked Medicaid eligibility of the consumer?*

Close



NJMHAPP 1.0 Features/Modules

- **Fiscal Dashboard**

- Avails the following Provider Agency fiscal information:
 - **Monthly Limit** – Budget dollars provided to the agency by the state
 - **Remaining Amount** – Budget amount remaining to date after Encumbered services are entered into the system
 - **Remaining Encumbered Dollars** – Total dollars of Encumbered services
 - **Encounter/Billed Dollars** – Total amount billed to state in the system for the current month.
- Displayed as part of Admission, Encumbrance, and Encounter/Billing modules .
- Is available as a pop-up window for an on-demand view in any module by selecting Fiscal Dashboard menu option.

https://dmhas-stgng.dhs.state.nj.us/ - Provider Fiscal DashBoard - Internet Explorer

| Jewish Family Service of Atlantic County - Fiscal DashBoard for November | |
|--|--------------------------------------|
| Monthly Limit Amount: \$100,000.00 | Remaining Amount: \$92,672.38 |
| Net Encumbered Dollars: \$5,580.78 | Encounter/Billed Dollars: \$1,746.84 |

State of New Jersey





NJMHAPP 1.0 Features/Modules

- **Discharge**
 - Enables Consumer Discharge.
 - Provides ability to enter Discharge notes.

The screenshot shows the NJMHAPP 1.0 Discharge module interface. At the top, it displays the State of New Jersey logo and the text "State of New Jersey Department of Human Services" on the left, and "NJ Mental Health Application for Payment Processing (NJMHAPP)" on the right. Below this, there is a navigation bar with "Welcome - Khorosh Savely" and "Jewish Family Service of Atlantic County" on the left, and a "LogOff" link on the right. The environment is set to "Staging". The main navigation menu includes "Home", "Consumer", "Billing", "Notes", "Admin", "Fiscal dashboard", "HL7 Import", "Reports", and "Ticket". The "Discharge" module is currently selected. The "Consumer Information" section shows: Name: Tim Cook, Date of Birth: 04/01/1985, NJMHAPP ID: 255, and Admission Date: 09/14/2016. The "Medicaid Status" is "Medicaid Enrolled (8)". The "Discharge" section has a warning: "Once Discharge you cannot submit Encounter data for the Consumer". The form fields include: "Discharge Date *" (text input), "Discharge Reason*" (dropdown menu with "Select One" selected), and "Discharge Comments" (text area). At the bottom, there are "Back", "Save", and "Clear" buttons. A footer note states: "For any help regarding NJMHAPP, please call at 609-292-2678 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US Password Policy".





NJMHAPP 1.0 Features/Modules


- **Reports**

- Currently provides ability to generate the following reports:
 - Aggregate Utilization Rate Report – Provider Wide
 - Client Specific Encumbrance & Encounter Report
 - Billing Detail by Billing Cycle Report
 - Client Specific Billing Cycle Report
 - Service Dates Report
 - Encumbrance Crossing Monthly Limit Report
 - Monthly Medicaid Check Report
 - Block Grant Expenditure Report



NJMHAPP 1.0 Features/Modules

• Reports Continued



State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Janga Kiran
Jewish Family Service of Atlantic County
[LogOff](#)

Environment : Staging

Home
Consumer
Billing
Admin
Fiscal Dashboard
HL7 Import
Reports

Report*

Provider

Site

Program

Service

Start date*

End date*

ew Jersey
DHS
Department of
Human
services

For any help regarding **NJMHAPP**, please contact call center at 609-777-2164.

wellnessrecoveryprevention

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NJMHAPP 1.0 Features/Modules

- **User Management**
 - Enables Provider Administrators to add new Users and Administrators to their practice.
 - Provides ability to edit existing User(s) and Administrator(s) information.
 - Provides ability to delete Provider users.
 - Provides ability to reset User passwords.



NJMHAPP 1.0 Features/Modules

- **User Management** Continued

State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Janga Kiran
Jewish Family Service of Atlantic County
[LogOff](#)

Environment : Staging

Home
Consumer
Billing
Admin
Fiscal Dashboard
HL7 Import
Reports

User Management

Add User

Manage Users

| LOGIN NAME | FIRST NAME | LAST NAME | ROLE | EMAIL | | | |
|-------------|------------|-------------|------------------------|--------------------------|----------------------|-----------------------|------------------------|
| provadmin | Provider | Admin | Provider Administrator | provider.admin@gmail.com | Edit | Reset | Delete |
| provuser | provider | user | Provider User | provider.user@gmail.com | Edit | Reset | Delete |
| testuser100 | testa | testb | Provider Administrator | testabc@gmail.com | Edit | Reset | Delete |
| testvel600 | tested | testedbyvel | Provider User | testab@gmail.com | Edit | Reset | Delete |
| testuser | testuser | testuser | Provider User | testuser@gmail.com | Edit | Reset | Delete |
| provadmin2 | admin | providers | Provider User | admin@gmail.com | Edit | Reset | Delete |
| skhorosh | Savely | Khorosh | Provider Administrator | sk@test.com | Edit | Reset | Delete |
| testvel554 | test | test | Provider User | | Edit | Reset | Delete |
| testvel555 | testvelA | testvelB | Provider Administrator | | Edit | Reset | Delete |
| mpjf | mahesh | jf | Provider User | | Edit | Reset | Delete |

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For any help regarding NJMHAPP, please contact call center at 609-777-2164.





NJMHAPP 1.0 Features/Modules

- **User Management** Continued

The screenshot shows a web browser window with the URL `https://dmhas-stgng.dhs.state.nj.us/?userid=27&Flag=Update`. The page header includes the State of New Jersey logo and the text "State of New Jersey Department of Human Services" on the left, and "NJ Mental Health Application for Payment Processing (NJMHAPP)" on the right. The main content area is titled "Update User Information" and contains the following form fields:

| | | | |
|-------------------|---|------------------|---|
| Provider | Jewish Family Service of Atlantic County | | |
| UserName | provadmin | | |
| FirstName* | <input type="text" value="Provider"/> | LastName* | <input type="text" value="Admin"/> |
| Role* | <input type="text" value="Provider Administrator"/> | Email | <input type="text" value="provider.admin@gmail"/> |

At the bottom of the form are two buttons: "Save" and "Close".

ersey





NJMHAPP 1.0 Features/Modules

- **Notes Module**
 - Gives Providers ability to enter notes associated with Consumer Admission.
 - Notes will be retained in the system and presented within the same Notes module with User ID and timestamp.

The screenshot shows a web browser window with the URL <https://dmhas-stgng.dhs.state.nj.us/>. The page header includes the State of New Jersey Department of Human Services logo and the text "NJ Mental Health Application for Payment Processing (NJMHAPP)".

Consumer Information

| | | | |
|-------------------------|----------------------------------|----------------------|-----------------------------------|
| Name: Kiran g | Date of Birth: 01/01/1998 | NJMHAPP ID: 2 | Admission Date: 06/05/2016 |
| Medicaid Status: | | | |

Notes History

[provider user,July 19 2016: 5:25 PM] : tested by vel
[Kiran Janga, August 22 2016: 5:28 PM] : tested by vel

Enter New Notes:





NJMHAPP 1.0 Features/Modules

- **Ticket Management module**
 - Will give Providers the ability to log system issues related to Consumer, utilizing Consumers' NJMHAPP ID.
 - All tickets will be reviewed and addressed by NJMHAPP representatives

State of New Jersey
Department of Human Services

NJ Mental Health Application for
Payment Processing (NJMHAPP)

Welcome - Khorosh Savely [LogOff](#)

Jewish Family Service of Atlantic County

Environment : Staging

[Home](#) [Consumer](#) ▾ [Billing](#) ▾ [Admin](#) ▾ [Fiscal dashboard](#) 🗒 [HL7 Import](#) [Reports](#) [Ticket](#)

Manage Tickets

Category

Status

[Search](#)

[Create New Ticket](#)

| Category | Status | Assigned To | Ticket Number | |
|-------------------|--------|-------------|---------------|----------------------|
| Client Correction | OPEN | | 12 | View |
| Molina Issue | OPEN | | 11 | View |
| Application Issue | OPEN | | 10 | View |
| Molina Issue | OPEN | | 9 | View |
| Application Issue | OPEN | | 6 | View |
| Application Issue | OPEN | | 3 | View |
| Application Issue | OPEN | | 2 | View |

For any help regarding **NJMHAPP**, please call at 609-292-2678 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US
[Password Policy](#)





NJMHAPP 1.0 Features/Modules

- Ticket Management module Continued

https://dmhas-stgng.dhs.state.nj.us/?id=1026 - CreateTicket - NJMHAPP - Internet Explorer

State of New Jersey
Department of Human Services

NJ Mental Health Application for Payment Processing (NJMHAPP)

Ticket Number : 1026

| | | | |
|------------------------|--|----------------------|--|
| Created Date | 11/07/2016 | Provider Name | Jewish Family Service of Atlantic County |
| User Name | Kiran,Janga | Email | Kiranmayi.Janga@dhs.state.nj.us |
| Priority | Medium | Category | Application Issue |
| Assigned To | DMHAS OIS | Status | Open |
| NJMHAPP Id | | | |
| Description | Unable to login to NJMHAPP | | |
| Attachments | FFS Screens.docx | | |
| DMHAS Comments: | [Dhruv Patel,November 07 2016: 2:06 PM] : update | | |

[Close](#)